



Country: Turkmenistan

Initiation Plan

Project Title: Empowering CSOs to participate in policy making and social service delivery

Expected CP Outcome(s) 8: State institutions implement and monitor laws, national programmes and strategies in a participatory manner in line with the country’s human rights commitments

Initiation Plan Start Date: 23 April, 2018
Initiation Plan End Date: 31 December 2018
Implementing Partner:

Brief Description

The project will be implemented within the framework of the Partnership Framework Document between the Government of Turkmenistan and United Nations for 2016-2020, as well as the UNDP Country Program Document and its Action Plan for 2016-2020 signed between the Government of Turkmenistan and UNDP. Specifically, the project results will be measured under the existing M&E framework developed for PFD Outcome 8: “State institutions implement and monitor laws, national programmes, and strategies in a participatory manner and in line with the country’s human rights commitments”. The Result Group includes representatives of the UN agencies, Parliament, government and CSOs. Implementation of the project activities will be also monitored within the framework of the National Human Rights Action Plan of Turkmenistan for 2016-2020.

Component 1: Baseline analysis of the social service sector.
Component 2: Capacity of CSOs on provision of social services is strengthened and dialogue between the Government and CSOs is promoted;

Programme Period: 2016-2020	Total resources required: \$88,460.70
CPAP Programme Component: Rule of law and economic diversification	Total allocated resources: Government of Germany: \$55,900.63 Government of Finland: \$16,560.07 UNDP: \$16,000.00
Atlas Award ID: <u>#00111045</u>	
PAC Meeting Date: _____	

Agreed by UNDP: Ms. Elena Panova, UNDP Resident Representative



I. PURPOSE

This Initiation Plan is an integral part of the Project Document that is planned to be signed between the Ministry of Labor and Social Protection of Population of Turkmenistan. The purpose of the project is cooperation between the Parties in implementation of the National Human Rights Action Plan for 2016-2020, adopted by the Government of Turkmenistan in the beginning of 2016. The overall Project Document covers the period of 2019-2020, while the Initiation Plan covers 2018.

The purpose of this Initiation Plan is to launch the implementation of the Project (hereinafter the Project) by conducting baseline assessment of social service sector and promoting the CSOs participation in the policy-making process. The initiation plan is prepared to describe the preparatory activities for launching the Project, including the process of conducting Project Appraisal Committee, discussion of the Project Outputs and Outcomes for each year of the Project operation, finalization of the Project Document with the National Partner, discussions on the cost-sharing mechanisms that will be used between the National Partner and UNDP, developing effective Monitoring and Evaluation mechanisms for the Project activities.

UNDP with the funds received from the Government of the Federal Republic of Germany and the Government of Finland for the initiation phase of the project will implement the activities.

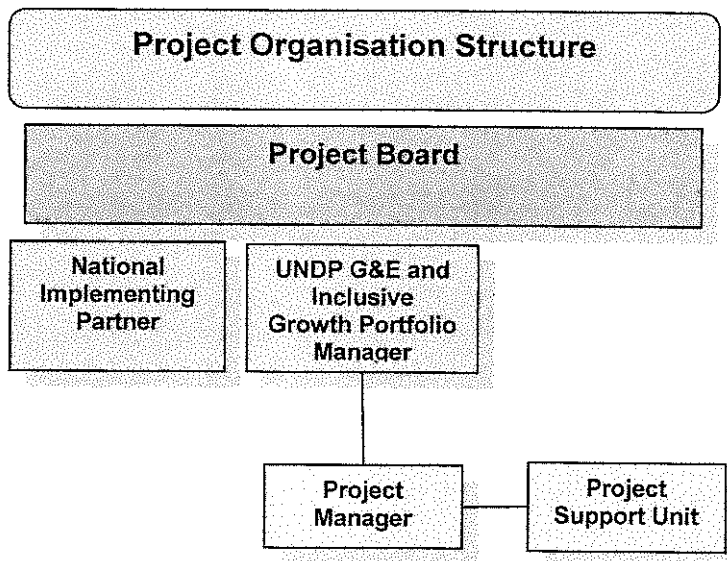
II. EXPECTED OUTPUT

The main objective of the Initiation Plan is to conduct a baseline assessment of the social service sector and promote CSOs better engagement in social service sector of Turkmenistan.

The ultimate output of the initiation plan is the signed Project Document between UNDP and the Ministry of Labor and Social Protection of Population of Turkmenistan, as well as the implementation of the initial activities envisaged in 2018. The detailed description of the Expected Outputs and Activities could be found below in the Annual Workplan for 2018.

III. MANAGEMENT ARRANGEMENTS

UNDP staff including the Manager of the Ombudsperson's Project responsible for carrying out the activities of the project as set forth in the Annual Workplan for 2018-2019 below. UNDP Project Implementation Unit shall provide all necessary administrative support for the implementation of the Initiation Plan.



IV. MONITORING

UNDP staff shall bear the primary responsibility for the monitoring and quality assurance of the Initiation Plan implementation. At the completion of the initiation phase the UNDP staff shall prepare the Progress Report and present it at the Project Board meeting.

V. ANNUAL WORK PLAN

Year: 2018

EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount
<p>Output 1: Baseline analysis of the current supply and demand in social services sector. Baseline: no analysis of such kind is available Indicators: Number recommendations from conducted analysis Targets: Situation analysis on supply of social services and population demand.</p> <p>Related CP outcome #3: State institutions implement and monitor laws, national programmes and strategies in a participatory manner in line with the country's human rights commitments</p>	<p>Activity 1.1: <i>Developing a methodology for conducting the study on the current supply and demand in social services sector and provision of a training on applying the methodology.</i> (international expert, 20 working days).</p>		X			UNDP (Russian Experts on Demand)	71300	\$ 8,000 (upon availability)	
	<p>Activity 1.2 Conducting a study on the current supply and demand in social services sector. International expert, 1 mission to Turkmenistan, 40 days.</p>		X	X		UNDP	71300	\$14,000.00	
TOTAL Output 1									\$22,000.00

<p>Output 2. Capacity of CSOs on provision of social services is strengthened and dialogue between the Government and CSOs is promoted;</p>	<p>2.1 An International Forum “Role of CSOs for sustainable development through providing social services” – participation of 3 guests*2 days in Ashgabat</p>		X	UNDP	Government of Germany	71600 75700 74200	\$8,558.00	
<p>Baseline: existing capacity of CSOs on social service delivery is low. Indicators: Number of CSOs representatives enhanced their skills and capacity in social service delivery. Targets: Strengthened capacity of at least 15 CSOs;</p>	<p>2.2 Capacity building training on social services for CSOs representatives (4 days, 25 participants). 1 International expert (12 working days).</p>	X		UNDP	Government of Finland	71200 71600 75700	\$12,542.00	
	<p>2.3 Study visit to a country with advanced level of CSOs in social service provision. (5 CSO representatives+1 UNDP staff, 5-day visit).</p>	X		UNDP	Government of Germany	71600	\$14,508.00	
<p>Related CP outcome #3: State institutions implement and monitor laws, national programmes and strategies in a participatory manner in line with the country’s human rights commitments.</p>	<p>2.4 Seminar on national legislation for public organizations and procedures for engaging in public procurement (1 day- seminar for 35 participants). 1 National expert to facilitate the seminar (5 working days).</p>	X		UNDP	Government of Finland	75700 71300	\$2,426.00	
TOTAL Output 2.								\$38,034.00

Project Management											
ISS				X	X	X		UNDP	Government of Finland	74500	\$450.00
ISS			X	X	X			UNDP	Government of Germany	74500	\$1,093.83
Salary of Project Manager, PIU			X	X	X			UNDP	Government of Germany	71400	\$13,600.00
Operational costs (Internet, mobile communication, maintenance of office equipment, office rent, office supplies.)								UNDP	UNDP	71400	\$13,600.00
GMS 8%								UNDP	UNDP	72400	\$2,400.00
GMS 8%									Government of Germany	75100	\$4,140.79
									Government of Finland	75100	\$1,142.07
TOTAL PROJECT MANAGEMENT											\$36,426.70
GRANT TOTAL											\$88,460.70
GOVERNMENT OF GERMANY											\$55,900.63
GOVERNMENT OF FINLAND											\$16,560.07
UNDP											\$16,000.00